



THOMAS WILLINGALE SCHOOL AND NURSERY

The Broadway, Loughton, Essex. IG10 3SR. Tel: 020 8508 7287 Fax: 020 8502 5364

Headteacher: Miss T. Phillips B.A. (Hons.), PGCE

Part-Time SENDCo (Special Educational Needs and Disabilities Coordinator)

Thomas Willingale School

Salary: Main Pay Scale / UPS

Contract: Part-Time, Permanent (2 / 3 days)

Start Date: 1st September 2026 (Negotiable for the right candidate)

At Thomas Willingale School, inclusion is at the heart of everything we do. We are proud of our nurturing, ambitious and supportive environment, where every child is known, valued and given the opportunity to succeed.

We are seeking a passionate and knowledgeable **part-time SENDCo** to join our school. We firmly believe that this role is most effective when it is fully supported by a strong team. You will work as part of a well-established **Inclusion Team**, led by our Assistant Headteacher, alongside another part-time SENDCo and a dedicated pastoral and wellbeing team. This collaborative approach ensures that no one works in isolation and that our pupils and families receive the highest level of care and provision.

We warmly welcome and encourage **informal visits to the school prior to application**, so that you can experience our inclusive ethos and meet our team.

The Role

The successful candidate will:

- Lead and coordinate provision for pupils with SEND in line with the SEND Code of Practice
- Champion inclusive, adaptive teaching so that all pupils can access a broad and balanced curriculum
- Work in close partnership with families, staff and external agencies
- Contribute to the strategic development of SEND and inclusion across the school
- Oversee EHCP processes, reviews and accurate record-keeping
- Support staff through coaching, guidance and professional development

Website: www.thomaswillingaleprimary.co.uk

Email address: admin@thomaswillingale.essex.sch.uk



We Are Looking For Someone Who:

- Is a qualified teacher (QTS essential)
- Has experience of working effectively with pupils with SEND
- Holds the **National Award for SEN Coordination (NASENCo)** or is willing to work towards it (desirable: NVQ SENDCo or equivalent qualification)
- Is committed to inclusive practice and removing barriers to learning
- Has strong interpersonal skills and can build trusting relationships with pupils, families and colleagues
- Values teamwork and understands that strong outcomes for pupils come from collective effort

Our Inclusive Culture

At Thomas Willingale School, we:

- Prioritise high expectations for all pupils, regardless of need or background
- Use adaptive teaching and personalised approaches to support every learner
- Invest in staff development and collaborative practice
- Provide strong pastoral care and place wellbeing at the centre of our work

We Offer:

- A highly supportive and collaborative Inclusion Team
- Strong leadership and a shared commitment to inclusion across the school
- A culture where staff wellbeing is genuinely prioritised
- A comprehensive **Employee Assistance Programme (EAP)**, including access to counselling and wellbeing support
- Opportunities for ongoing professional development and career progression

Thomas Willingale School is committed to safeguarding and promoting the welfare of children. All appointments will be subject to enhanced DBS checks and satisfactory references.

How to Apply

Please complete the application form and provide a supporting statement outlining your experience and commitment to inclusive practice.

Closing Date: 12pm 23rd April

Interview Date: 7th May

Thomas Willingale School is committed to safeguarding and promoting the welfare of children in our care and expect all staff to share this commitment. We follow safer recruitment practice and appointments are subject to satisfactory CRB certification and references.

Website: www.thomaswillingaleprimary.co.uk

Email address: admin@thomaswillingale.essex.sch.uk

