

Happy Dayz procedures to meet with Covid 19 guidance and Risk Assessment

- 30 children maximum attendance for the club- booking system in place via app
- Children will be signed in on the inventory system by admin
- Two/three adults on duty daily.
- Children will wait with their class teacher until Happy Dayz starts and will be brought to the activity hall by them
- Belongings will be put on the trolley in the activity hall
- Children will sanitise on their way to their zone.
- The main hall in two zones to accommodate 15 children at a time
- Children will be directed to their zone, using either door related to their zone.
- Snacks will be made by the kitchen during the day and children will eat in their zones
- Staff may cross between zones but children may not- they should use the activity hall to reach the toilets (Or the walk way during lettings on a Wednesday)
- Children can be sat in 2 key stages within zones, they will be able to play together in key stage groups (as one bubble)
- Toys will be distributed by staff and cleaned after use; toys can be rotated so they have 72 hours between uses.
- The club will have its own cleaning supplies, if replenishment is needed, staff must ask the site manager.
- Packs of resources to be put together for children to use individually
- Hand sanitiser stations available on entrance to hall.
- Toilets used are the ones by the Office.
- If weather permits a group can be taken to the field to play
- A thermometer must be available to check temperatures
- If a child develops symptoms they must isolate in the Medical room if staff member available or school office, until their parents arrive.
- Children collected must be done so by one adult, who will be expected to socially distance from others. They may not enter the building.
- Happy Dayz staff to sign children out on Inventory screen