

**THOMAS**



**WILLINGALE**

**SCHOOL AND NURSERY**

The Broadway, Loughton, Essex. IG10 3SR. Tel: 020 8508 7287 Fax: 020 8502 5364

Headteacher: Miss T. Phillips B.A. (Hons.), PGCE

**Annual Governance Statement  
for the Governing Body of  
Thomas Willingale Primary School and Nursery  
2024-2025**

The Governing Body of Thomas Willingale Primary School and Nursery has a strong focus on the four curriculum drivers:

- Positive Growth
- Oracy
- Environment
- Independence

**Governance Arrangements**

The full Governing Body meets four times a year. Full Governing Body meetings include planning, policy amendments and ratifications, curriculum updates, and finance reporting, strategies.

Governors have a Governor Day once per year, in the Autumn Term, where they spend the whole day in school looking at their area of focus and meeting with Staff, children and Senior Leaders.

The Governing Body has a Pay Committee which meets annually and any further Committees required (usually 3 Governors) are set up on an adhoc basis with available Governors.

Mrs Rhian Jenkins is the Chair of Governors and Mrs Emma Hill is the Deputy Chair of Governors. These positions are elected

The Chair and or Deputy Chair have regular contact with the Headteacher to discuss any matters arising between Full Governing Meetings. They also attend Headteacher's Performance Management meeting.

The Full Governing Body meetings are professionally Clerked and agendas and approved minutes are available from the School office. Some minutes or parts of minutes are considered to be confidential.

Meetings are occasionally held virtually but in the main are in person in the school.

Governors are linked to areas or aspects of the school ensuring they work with Subject working parties across the curriculum.

**Website:** [www.thomaswillingaleprimary.co.uk](http://www.thomaswillingaleprimary.co.uk)

**Email address:** [admin@thomaswillingale.essex.sch.uk](mailto:admin@thomaswillingale.essex.sch.uk)

	<p>Governor roles are reviewed annually to ensure they meet with the needs of the school and are in line with the School Development Plan (SDP) and are revised as needed.</p> <p>Governors who visit the school either in person or via Zoom provide a written report which is shared with the rest of the Governing Body and Staff.</p> <p>Governors are kept up to date with key developments at the school.</p> <p>A list of Governing Body members is available on the school website together with their responsibilities. The Governing Body on the whole is new to Governance but they have a wide range of knowledge and expertise the school draws on these skills. Governors continue to attend training for specific areas of need as well as Induction training, Safeguarding and Prevent training.</p> <p>Attendance at meetings is good and an attendance grid is available on the school website for the academic year 2023/2024.</p>
Key issues addressed by the governing body in 2023/2024	<p>The Governing Body has fulfilled its statutory duties in terms of monitoring all areas of the school's work and offering support and challenge through the agreed agendas of the Governing Body meetings.</p> <p>Some of the areas covered this year and to be continued:</p> <ul style="list-style-type: none"> <li>• Governors continue to support the Headteacher</li> <li>• Continue to support the school to manage Safeguarding, Child Protection and Attendance.</li> <li>• Support the Head with the development of Staff within subject Working Parties and the curriculum.</li> <li>• Support the school to work to strengthen partnerships with external services to better meet the diverse needs of our student population, especially those facing vulnerabilities. Ensuring a holistic approach to well-being.</li> <li>• Implement a comprehensive strategy of CPD to support teachers to make good progress with all children.</li> <li>• Ensure a smooth transition for Music subject leadership.</li> <li>• Continue to engage parents and the community in the school's vision and activities.</li> <li>• Monitor the Pupil Premium Strategy and use of Pupil Premium Funding and Sports Premium Funding.</li> <li>• Monitor Pupil Progress across the school.</li> <li>• Budget management.</li> </ul>
Assessment of Impact	<p>Governors provide challenge to the Headteacher and the school. They consider a range of documents and data provided by the school in order to judge the impact of strategies within the school.</p> <p>Governors also visit the school, when possible, to meet with members of subject working parties, Senior Leadership Team,</p>

	<p>School Business Manager, Site Manager and children to gain a greater understanding of the school and the on-going requirements to continue to raise standards. Governors have used Zoom for virtual meetings when meetings were not possible. The school's improvement partner provides notes of visit which are considered and discussed at Governing Body meetings.</p> <p>Governors monitor finance stringently to ensure the school's budget is spent to achieve the best possible outcomes for all pupils.</p>
Future Plans for the Governing Body	<p>The Governing Body will promote the school's vision and monitor how it is embedded at the school.</p> <p>The governing body will monitor the SDP along with staff appraisals and pupil outcomes.</p> <p>The governing body will ensure all governors gain experience and training in order to ensure succession planning for the future.</p> <p>The governing body will support initiatives to raise the profile of the school in the wider community.</p> <p>The Governing Body will work closely to support the Headteacher to embed the relationship and ensure close collaboration for further success.</p> <p>The Governing Body will work closely with the school to embed Diversity, Equity and Inclusion in the school curriculum.</p>
Contact Details	<p>The Governing Body welcomes suggestions, feedback and ideas from all stakeholders.</p> <p>Please contact the Chair of Governors, Rhian Jenkins, care of the School Office.</p>